

## Appendix 7- Template Agenda

### ROAD HAULAGE ASSOCIATION XXXX REGION

**CONFIDENTIAL – FOR THE INFORMATION OF MEMBERS ONLY**

**XXX<sup>th</sup> MEETING OF THE XXX REGIONAL COUNCIL TO BE HELD  
IN PERSON AT XXX  
OR BY VIDEO CONFERENCE CALL  
ON XXXX COMMENCING AT XXXX.**

#### **AGENDA**

#### **1 General**

- 1a Chairperson Introductory Remarks and Welcome.
- 1b Apologies – to receive apologies for absence. (Presenter)
- 1c Actions from previous meeting/s
- 1d Minutes  
To agree minutes of previous meeting on XXXX and circulated under reference XXXX
- 1e Matters arising from the minutes

#### **2 Public Affairs & Policy**

- 2a To receive an update (Presenter)

#### **3 National**

- 3a Board of Directors report & commercial update (Presenter)
- 3b RHA Benevolent Fund update (Presenter)
- 3c Truck Cartel, to receive an update on progress (Presenter)

#### **4 Regional**

- 4a Review membership applications, deletions and re-in statements, .
- 4b Regional Membership Update (Presenter)
- 4c Regional Update/Activities (Presenter)

4e

4f

**5 Proposals from the RC to the BoD (Presenter)**

**6 Any Other Business**

To discuss any other business admitted by the Chairperson.

**7 Confidentiality**

To note the proceedings and documents of the Council are confidential.

**8 Dates of Future Meetings**